



**Faculty Senate  
Meeting Minutes**

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| <b>DAY:</b> Wednesday, October 15, 2025<br><b>TIME:</b> 2:00 PM – 2:50 PM CST<br><b>LOCATION:</b> Microsoft Teams<br><b>FACILITATOR:</b> Dr. Ann Marie Smith |  |
| <b>Attendees</b>   | <ul style="list-style-type: none"><li>• Dr. Halil Tas</li><li>• Dr. Ann Marie Smith</li><li>• Ms. Shweta Shroff</li><li>• Dr. Nadeem Daudpota</li><li>• Dr. LaTisha Metts</li><li>• Dr. Jason Villanueva</li><li>• Dr. Riaz Mahmood</li><li>• Dr. Yaseen Bhutto</li></ul>  |
| <b>Members Absent</b>  | <ul style="list-style-type: none"><li>• Dr. Tomas Green</li><li>• Dr. Azamat Zhamanov</li></ul>  |
| <b>Approved previous meeting minutes</b>   | <ul style="list-style-type: none"><li>• Minutes from September 17, 2025, minutes were approved with minor edits (Revised list of absent members).</li><li>• Motion to approve by Dr. Metts; seconded by Dr. Bhutto.</li></ul>  |
| <b>Meeting minutes agenda</b>  | <ol style="list-style-type: none"><li>1. Provost Report — Dr. Halil Tas</li><li>2. Emails from “Administration”</li><li>3. Number of Committees Required</li><li>4. Introduction of New Senate Member — Dr. Azamat Zhamanov</li><li>5. Canvas Issues — Course Timing</li><li>6. Committee List</li><li>7. Classroom Video Policy</li><li>8. New Business</li></ol>   |
| <b>Discussion and Explanation to the agenda presented.</b>   | <ol style="list-style-type: none"><li><b>1. Provost Report — Dr. Halil Tas</b><ul style="list-style-type: none"><li>• Emphasis on student retention and identifying at-risk students. Faculty are encouraged to report students needing support.</li><li>• Concerns raised about underreporting of at-risk students.</li><li>• Faculty Professional Development workshops have low attendance; suggestions requested to improve participation.</li><li>• Faculty research encouraged, incentives available for publishing in high-ranking journals.</li><li>• Clarification that scholarship and teaching-related publications are also valued.</li></ul></li><li><b>2. Emails from “Administration”</b></li></ol> |



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|                           | <ul style="list-style-type: none"><li>• Clarified that emails labeled as from “administration” are typically sent by Mr. Ali Kuchuk from Dr. Taban’s office.</li></ul> <p><b>3. Number of Committees Required</b></p> <ul style="list-style-type: none"><li>• Each faculty member is expected to serve on at least one committee. Some faculty serve on multiple committees.</li></ul> <p><b>4. Introduction of New Senate Member — Dr. Azamat Zhamanov</b></p> <ul style="list-style-type: none"><li>• Dr. Zhamanov was absent. Dr. Daudpota will follow up to confirm his continued participation in the Senate.</li></ul> <p><b>5. Canvas Issues — Course Timing</b></p> <ul style="list-style-type: none"><li>• Concerns raised about early visibility of Fall II courses.</li><li>• No major issues reported by Computer Science or Business departments.</li></ul> <p><b>6. Committee List</b></p> <ul style="list-style-type: none"><li>• Faculty expressed interest in having a list of committee memberships circulated internally.</li><li>• Concerns about public visibility; recommendation to share list only with faculty and staff.</li></ul> <p><b>7. Classroom Video Policy</b></p> <ul style="list-style-type: none"><li>• Dr. Smith proposed a draft policy prohibiting student recording of classes without written instructor consent.</li><li>• Faculty supported the idea of a university-wide policy.</li><li>• Discussion included considerations for students with disabilities and the need for proper documentation via Student Services.</li><li>• Dr. Smith will revise the draft and present it for voting in the next meeting.</li></ul> <p><b>8. New Business</b></p> <ul style="list-style-type: none"><li>• Dr. Smith reminded members to communicate Faculty Senate updates within their departments.</li><li>• Dr. Tomas Green will present on advising student-athletes in the next meeting.</li></ul> |
| <b>Items not approved</b> | Classroom Video Policy: Draft presented; pending revision and formal vote in next meeting.   |
| <b>Next Meeting</b>       | Scheduled for November 19, 2025, at 2:00 PM CST.<br>Agenda to include vote on Classroom Video Policy and presentation by Dr. Tomas Green.  |
| <b>Recorded By</b>        | Dr. Nadeem Daudpota, Faculty Senate Secretary  |
| <b>Adjourned</b>          | Meeting adjourned at approximately 2:50 PM.<br>Motion to adjourn by Ms. Shroff; seconded by Dr. Metts.   |